

# Attention Students:

Bishop Moore Catholic High School  
has teamed up with EdTech  
for your virtual bookshelf!



## Here's how it works:

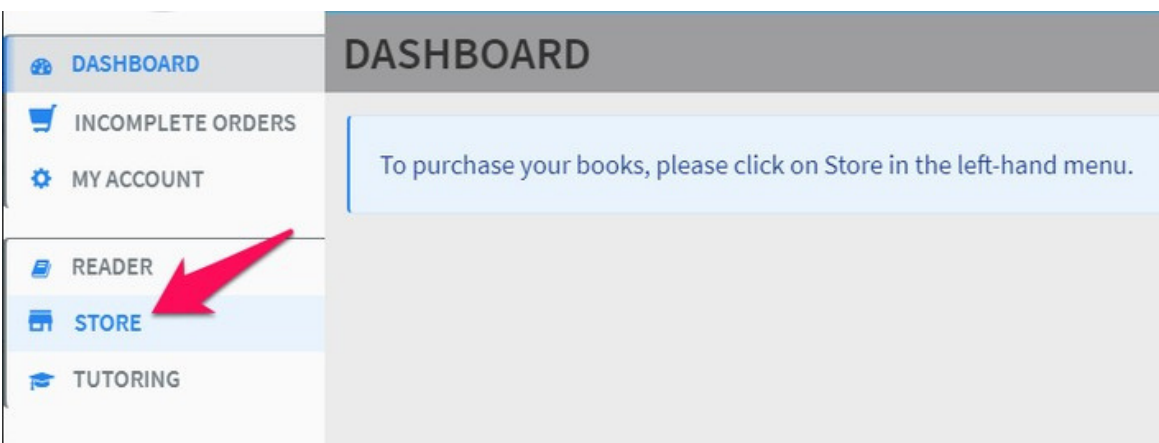
- Access your Fall Store at [bmc.shelfit.com](http://bmc.shelfit.com) beginning 8/15/2024.
- Your username is your school-issued email address
  - **New Students:** our password is edtech24 until you change it
  - **Returning Students:** your password is the one you set up last year
    - If you forgot your password, you can click “FORGOT PASSWORD”
- When your Fall Store is ready, you can access it by clicking Store in the Left-hand menu.
- Add materials in new or used condition, as available.
- Contact EdTech Customer Support 855.338.3245 if you have any questions.



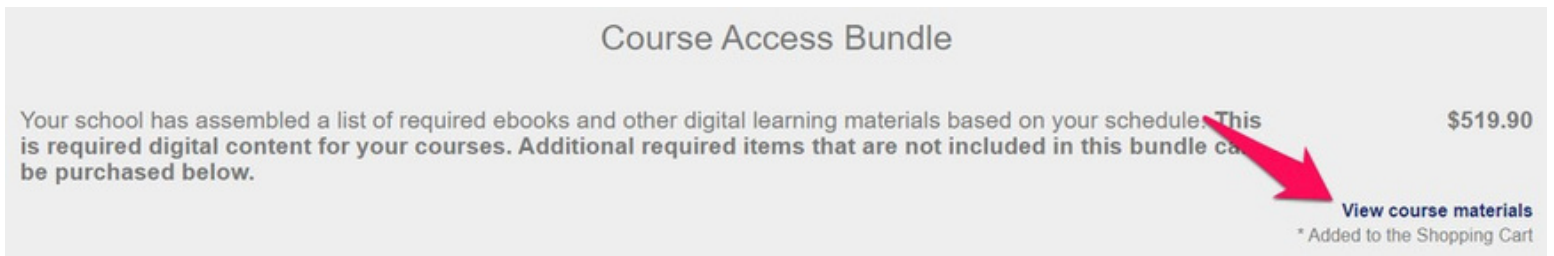
## How to Place an Order

**Step 1:** Access your school's online bookstore by logging in through fax.shelfit.com

**Step 2:** Click **Store** in the left-hand side of your screen.



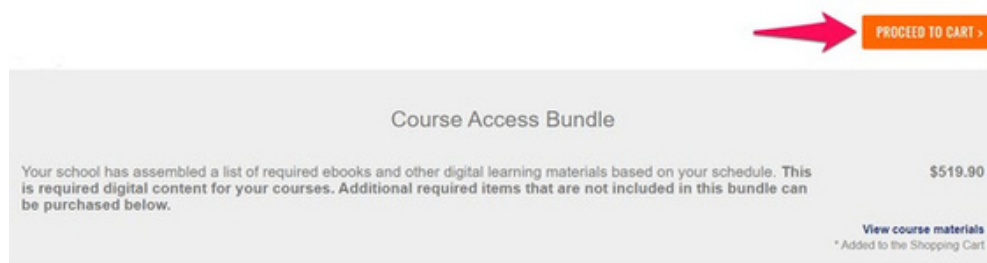
**Step 3:** Your Course Access Bundle is made up of ebooks and/ or print materials that are required purchases, and is located toward the top of your screen. Click on **View Course Materials** to see which books are included in your Course Access Bundle.



**Step 4:** There may be books to purchase for other courses that are not included in your Course Access Bundle. To purchase books for courses outside of your bundle, click the orange **Add to Cart** button to add each to your cart.




**Step 5:** To Purchase your books, click the orange **Proceed to Cart** button on the right side of your screen.



**Step 6:** Click the orange **Go to Checkout** button to purchase your bundle and any other books you have added to your cart.

EdTech Items - Fulfilled by EdTech and partners

Shopping Cart

Item	Price	Qty	Subtotal
 Required Course Materials			\$519.90

[Continue Shopping](#) [Clear Shopping Cart](#) [Update Cart](#)

APPLY DISCOUNT CODE

Enter discount code: [APPLY DISCOUNT](#)

Summary

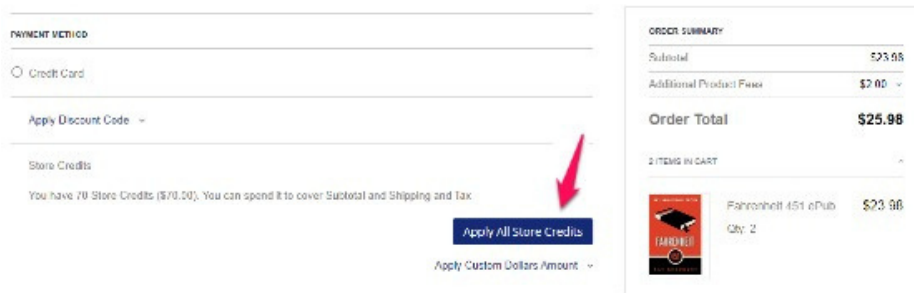
**ESTIMATE TAX**

Subtotal \$519.90

**Order Total \$519.90**

[GO TO CHECKOUT](#)

**Step 8:** You will see payment method options. Under where it says **Store Credits**, you will see how much store credit you have. To apply **all** the store credit to your purchase, click the **Apply All Store Credits**. The button will turn blue once your mouse hovers over it.



**PAYMENT METHOD**

Credit Card

Apply Discount Code ▾

Store Credits

You have 70 Store Credits (\$70.00). You can spend it to cover Subtotal and Shipping and Tax.


**Apply All Store Credits**

Apply Custom Dollars Amount ▾

**ORDER SUMMARY**

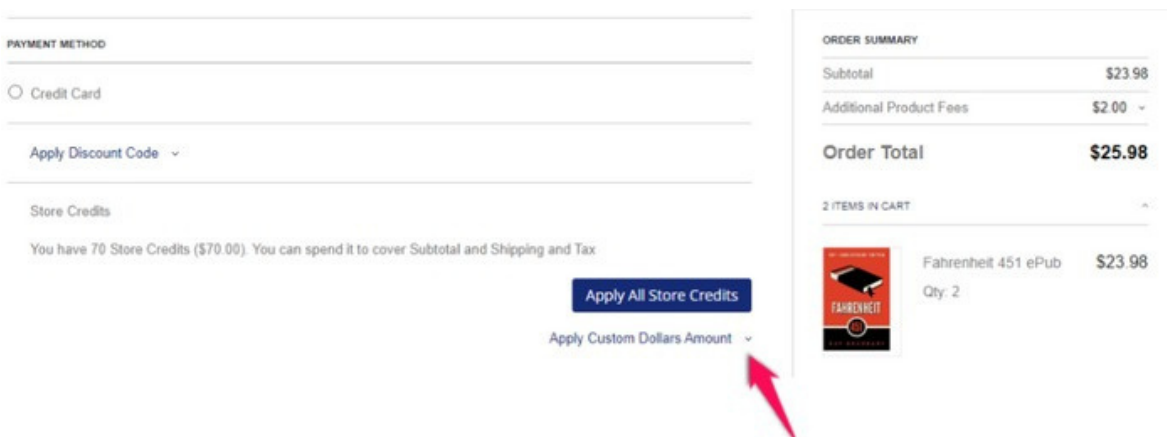
Subtotal	\$23.98
Additional Product Fees	\$2.00 ▾
<b>Order Total</b>	<b>\$25.98</b>

2 ITEMS IN CART ▾

	Fahrenheit 451 ePub	\$23.98
	Qty: 2	

\* If you would like to apply a custom amount of credit, follow steps 9 - 11. If not, skip to Step 12.

**Step 9:** If you would like to apply a custom amount of your store credit to the purchase instead of using all of the store credit, click on the **Apply Custom Dollars Amount** dropdown arrow.



**PAYMENT METHOD**

Credit Card

Apply Discount Code ▾

Store Credits

You have 70 Store Credits (\$70.00). You can spend it to cover Subtotal and Shipping and Tax.


**Apply All Store Credits**

Apply Custom Dollars Amount ▾

**ORDER SUMMARY**

Subtotal	\$23.98
Additional Product Fees	\$2.00 ▾
<b>Order Total</b>	<b>\$25.98</b>

2 ITEMS IN CART ▾

	Fahrenheit 451 ePub	\$23.98
	Qty: 2	

**Step 10:** Now enter the custom amount of store credit you would like to apply to this purchase. Then click the **Apply** button to apply the credit to your purchase. The button will turn blue once your mouse hovers over it.

Store Credits

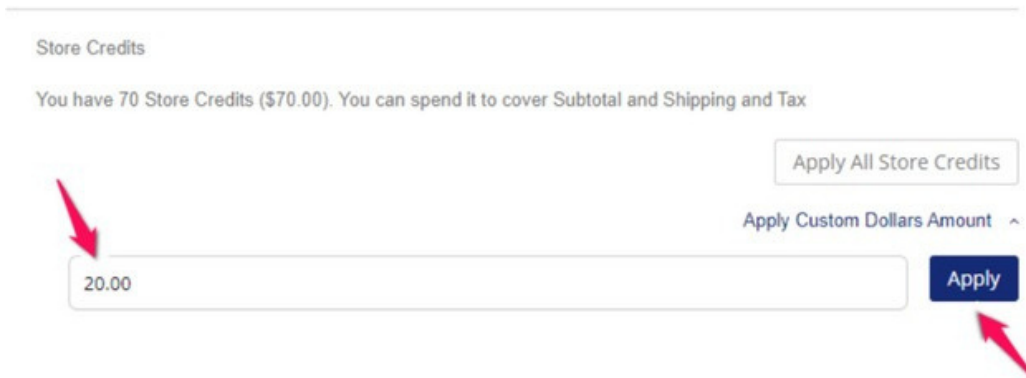
You have 70 Store Credits (\$70.00). You can spend it to cover Subtotal and Shipping and Tax

Apply All Store Credits


Apply Custom Dollars Amount ^

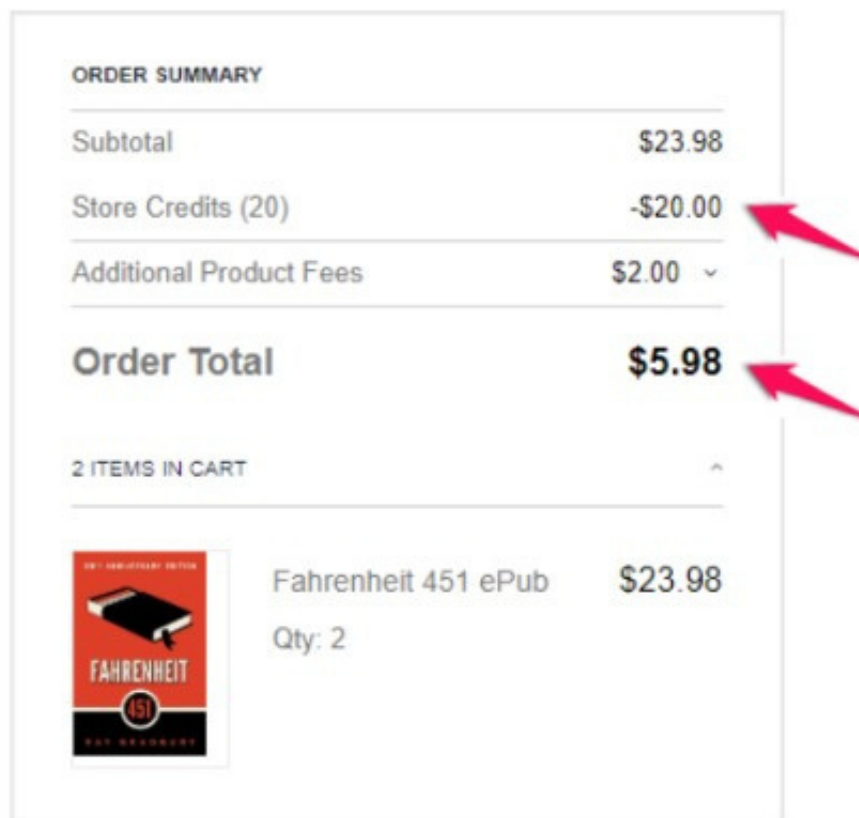
20.00

Apply



**Step 11:** Now you will see that the store credit has been applied and the amount has been deducted from the purchase amount. If you decided to use a custom amount of the store credit, then you will see the amount you still owe if any.

ORDER SUMMARY	
Subtotal	\$23.98
Store Credits (20)	-\$20.00
Additional Product Fees	\$2.00 ^
<b>Order Total</b>	<b>\$5.98</b>
2 ITEMS IN CART ^	
	Fahrenheit 451 ePub \$23.98
	Qty: 2



**Step 12:** Select your payment method, enter your billing address and other information and click the white **Update** button.

**PAYMENT METHOD**

Credit Card

Apply Discount Code -

Store Credits

Cancel Store Credits

**ORDER SUMMARY**

Subtotal	\$11.99
Store Credits (11.99)	-\$11.99
Additional Product Fees	\$1.00
<b>Order Total</b>	<b>\$1.00</b>

1 ITEM IN CART

	Fahrenheit 451 ePub	\$11.99
	Qty: 1	

**Credit Card**

When paying by credit card, your statement may show any of the following merchants: ESCO | EdTech | Swift 850-338-3245

First Name \*

This is a required field.

Last Name \*

This is a required field.

School Name \*

Street Address \*

Street Address: Line 1

Country \*

United States

State/Province \*

Please select a region, state or province.

City \*

Zip/Postal Code \*

85281

Phone Number

Update

**Step 13:** Enter your payment information and click the orange **Place Order** button.

Credit Card Number \*

Expiration Date \*

Month Year

CVV \*

Save for later use.

By placing an order, you agree to our policy that all eBook sales are final and non-refundable. \*

PLACE ORDER